

St Clement Knights of Columbus Calendar

How -To Add to Smart Phone, Other Calendars

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iCal Address

Use this iCal Address to add (subscribe) the Knights of Columbus to other Calendars or smart phones.

<http://www.google.com/calendar/ical/council@stclementkofc.org/public/basic.ics>

St Clement Knights of Columbus Calendar

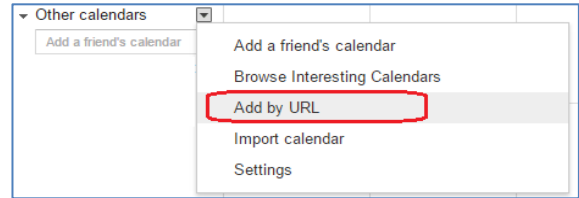
How -To Add to Smart Phone, Other Calendars

Add/Subscribe to Knights of Columbus calendar

A. Google Calendar - Add (subscribe to) Knights of Columbus calendar

Use this procedure to add and view the St Clements Knights of Columbus calendar on your Google calendar.

1. Login to your Google Calendar
2. Click the down-arrow next to **Other calendars**.
3. Select **Add by URL** from the menu.
4. Enter the **iCal Address** (above) in the field provided.
5. Click **Add calendar**.
6. 'St Clement Knights of Columbus' calendar will appear in the **Other calendars** section.



B. iPhone - Add (subscribe to) Knights of Columbus calendar

Use this procedure to add and view the St Clements Knights of Columbus via the iPhone Calendar app.

1. Open up **Settings** on your iPhone.
2. Scroll down and tap **Mail, Contacts, Calendars**.
3. Tap **Add Account** at the bottom of the **Accounts** section.
4. Scroll down and tap **Other** on the **Add Account** screen.
5. Tap **Add Subscribed Calendar**
6. Enter the **iCal Address** (above) in the **Server** field.
7. Tap **Next**.
8. Leave the **Username** and **Password** fields blank.
9. Tap **Save** in upper left corner of screen.
10. Calendar events will appear when using the iPhone Calendar app.

C. Android - Add (subscribe to) Knights of Columbus calendar

Use this procedure to add and view the St Clements Knights of Columbus via the Android Calendar app.

1. Follow the steps in **Section A** to add the Knights of Columbus calendar to your Google calendar.
2. On your Android device, go to the **Calendar** application.
3. Go to **Settings**.
4. Go to **Calendars**.
5. Locate 'St Clement Knights of Columbus' calendar and **check** the checkbox.
6. Calendar events will appear when using the Calendar app.

St Clement Knights of Columbus Calendar How -To Add to Smart Phone, Other Calendars

Remove/Unsubscribe Knights of Columbus calendar

D. Google Calendar - Remove (unsubscribe) Knights of Columbus calendar

Use this procedure to permanently remove the St Clements Knights of Columbus calendar from your Google calendar.

1. Login to your Google Calendar
2. Click the down-arrow next to **Other calendars**.
3. Select **Settings** from the menu.
4. **Calendar Settings** screen is shown. Locate 'St Clement Knights of Columbus' calendar under **Other calendars**.
5. Click **Unsubscribe**.
6. On confirmation screen, click **Unsubscribe**.

E. iPhone - Remove (unsubscribe) Knights of Columbus calendar

Use this procedure to permanently remove the St Clements Knights of Columbus from the iPhone Calendar app.

1. Open up **Settings** on your iPhone.
2. Scroll down and tap **Mail, Contacts, Calendars**.
3. Tap **Subscribed Calendars** at the bottom of the **Accounts** section.
4. Tap **St Clement Knights of Columbus** from list of subscribed calendars.
5. Scroll down to bottom of screen and tap **Delete Account**.

F. Android - Remove (unsubscribe) Knights of Columbus calendar

Use this procedure to permanently remove the St Clements Knights of Columbus from the Android Calendar app.

1. Follow the steps in **Section D** to add the Knights of Columbus calendar to your Google calendar.